

CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES

P.O. Box 419064, Rancho Cordova, CA 95741-9064



November 3, 2003

CSSIN LETTER: 03-19

ALL IV-D DIRECTORS
ALL COUNTY ADMINISTRATIVE OFFICERS

SUBJECT: REMOVAL OF SOCIAL SECURITY NUMBERS FROM TREASURY CHECKS

This is to inform Local Child Support Agencies (LCSAs) that the Department of Treasury will no longer include Social Security Numbers on paper checks as of January 2004. As a result of this change, the case number will become the primary form of identification for garnishment payments received by the Local Child Support Agencies (LCSAs).

It is imperative that the Department of Interior's National Business Center (NBC) reconcile their current case number with the case number that you have on record. Whether you received a list directly from the Department of Treasury or from the California Department of Child Support Services, please ensure that the list is reviewed for accuracy and mark any necessary corrections to the case number. The case number field in NBC's system can accommodate up to twenty characters. In addition, please review the listing for correct mailing address, including the addition/correction of the zip code plus 4 numbers. Also, please review the entire listing to determine if any disbursements are not being made to your office that should be. NBC will change those that are noted by you.

The list needs to be returned to the address below no later than November 15, 2003, to ensure your county receives the correct case number on garnishment checks sent beginning January 2004.

Department of Interior
National Business Center
Payroll Operations Division, D2640
P O Box 272030
Denver, CO 80227-9030

DCSS-SY-2003-CTY-0209

Reason for this Transmittal

- ☐ State Law or Regulation Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order or Settlement Change
- ☐ Clarification requested by One or More Counties
- ☒ Initiated by DCSS



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For energy saving tips, visit the DCSS website at
www.childsup.cahwnet.gov

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If you have any questions about this listing or the process being used, please contact Gloria Roberts, Chief, Debt Management Branch at (303) 969-6340 or Gloria_Roberts@nbc.gov.

If you did not receive a list, and believe you should have, please contact Maria.Riddlespriger at (916) 464-5420 or Maria.Riddlespriger@dcss.ca.gov.

Sincerely,

JOAN OBERT
Deputy Director
Technology Services Division

cc: All Intercept Coordinators
Accounting Supervisors